

**TOWNSHIP OF NORTH STROMONT**  
P.O. Box 99, 15 Union St., Berwick, ON. K0C 1G0  
Phone: (613) 984-2821 Fax: (613) 984-2908  
www.northstormont.ca

*BUILDING PERMIT*  
**REQUIRED INFORMATION**

- permit application
- plans by a qualified designer with BCIN (house, accessory building, barn, renovations, etc.)
- site plan (location of all existing buildings, septic system, well, reference to property lines)
- copy of deed
- Health Unit approval
- Health Unit final approval
- entrance permit
- home warranty
- hydro location on property (easements)
- water and sewer service connection fee
- water and sewer capital cost connection fee
- type of heating- oil, propane, electric, gas, wood, other (require letter from installer that installation is to manufacturer's specifications and according to the Ontario Building Code)
- hot water tank- oil propane electric, gas, other (required letter from installer that installation is to manufacturer's specifications and according to the Ontario Building Code)
- electric heating (copy of electrical final)
- wood burning appliance- permit required (required letter from installer that the appliance and installation is according to manufacturer's specifications and the Ontario Building Code)
- mechanical ventilation- must fill out ventilation record sheet –schedule #1: Designer Information and Drawings
- electrical final
- proof of potable water and well record
- soil test
- foundation-foam blocks (required letter from certified installer that the installation is to manufacturer's specifications and according to the Ontario Building Code)