



TOWNSHIP OF NORTH STORMONT
Employment Opportunity
Chief Administrative Officer (CAO) / Clerk

The Township of North Stormont is seeking an experienced and ambitious leader to fill the position of CAO/Clerk. Located in Eastern Ontario, with a population of 6,873, the municipality is strategically located due to its proximity along Highways 417 and 138 and is within close driving distance to major centers such as Ottawa and Montreal. The Township consists of a very active agricultural community and is also home to many unique businesses including aggregate extraction, waste management, retail establishments, professional and technical services.

The CAO/Clerk is responsible for providing effective advice to Council on corporate activities and the business affairs of the Township, in compliance with by-laws, policies and statutory requirements. The CAO/Clerk builds strong working relationships with stakeholders and provides leadership and mentorship to staff in executing a positive strategic vision that meets the current and future needs of North Stormont.

The ideal candidate will possess a combination of significant experience and relevant education in municipal government. Strong interpersonal and engaged communication skills, combined with a solid understanding of municipal operations are a necessity. A detailed job description is available on the Township's website. The salary range of \$92,299 - \$124,876, currently under review, is complemented by an excellent benefit package.

Please reply with a cover letter and detailed resume containing professional references to bdehaan@northstormont.ca.

CLOSING DATE: February 8, 2019

The Township of North Stormont wishes to thank all candidates for their interest however only those being selected for an interview will be contacted. Upon advisement, the Township will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout the hiring process.