



TOWNSHIP OF  
**NORTH  
STORMONT**  
It's a good place to grow.

## **Snow Plow Operator**

The Township of North Stormont is currently seeking applications for the position of 2 seasonal part-time Snow Plow Operators. The positions will be working from the Township garages in Berwick and Moose Creek (East patrol/West patrol).

The seasonal part-time positions will be based on winter weather conditions with the possibility of working overtime. This position is paid at the rate of \$18.33/hr - \$24.11/hr

*Start Date: November 15<sup>th</sup> 2018*

*End Date: April 15<sup>th</sup> 2018*

*A copy of the Work Description is available*

### **Responsibilities will include but are not limited to:**

- Operation of a snow plow in a safe and efficient manner to carry out the clearing of Township roads as per the requirements given.
- Maintaining accurate documentation including but not limited to fuel reports, safety reports and hours of service.
- Understand route mapping and sand/salt application rate.
- To maintain/clean equipment as required and perform routine maintenance and minor repairs as required.

### **Employment requirements:**

- Completion of Grade 12 secondary diploma
- Valid DZ or AZ licence, provision of an Ontario Driver Abstract drivers Abstract.
- Previous experience in winter works operations an asset, preferably in a municipal setting.
- Ability to work in all types of weather conditions and temperatures.
- Excellent oral and written communication skills.
- Ability to operate heavy equipment including backhoe, loader, tractor etc. is an asset.

Qualified and interested individuals must submit their cover letter and resume to the Township office, 15 Union Street, Berwick, Ontario **OR** via email: [cborelly@northstormont.ca](mailto:cborelly@northstormont.ca) no later than Friday, October 26<sup>th</sup>, 2018. Please indicate seasonal part-time position in the subject line.

*Please visit [northstormont.ca](http://northstormont.ca) for a full work description*



## TOWNSHIP OF NORTH STORMONT Work Description

**Position Title:** Public Works Operator  
**Supervisor:** Supervisor, Public Works and Environmental Services

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### **POSITION SUMMARY**

The Public Works Operator is responsible for conducting road / highway and other maintenance activities in a defined area within the Township of North Stormont, in accordance with Township objectives, policies and procedures.

### **RESPONSIBILITIES**

1. Operates graders, trucks, loaders, backhoes, bulldozers, excavators, snow plows, chain saws and other motorized vehicles and equipment in the performance of duties, as required; and keeps abreast of changes in technology and operation techniques.
2. Conducts a variety of road maintenance activities as directed, such as repairs, patches, grading, the application of dust suppressant, resurfacing, scarifying, gravel resurfacing, the installation of safety equipment, devices and signs, and bridge and culvert repairs, amongst others.
3. Conducts a variety of roadside maintenance activities as directed, such as grass mowing, weeding, brushing, trimming, ditching, maintaining catch basins, curbs, gutters and sidewalks, and picking up debris and litter, amongst others.
4. Conducts various landscaping and grounds maintenance services as directed, such as grass mowing, weeding, tree trimming, etc.
5. Conducts winter control services as directed, such as snow plowing, sanding and salting of roads and sidewalks, the installation of snow fencing, clearing culverts, removing ice, winter patrol, etc.
6. As may be required by operational demands, operates waste / recycling trucks.
7. Inspects heavy equipment, and follows approved circle check procedures, to ensure that mechanical, safety and emergency equipment is in good working order; cleans, lubricates, and performs other minor maintenance work, as required, on a regular basis; maintains logs of vehicle / equipment working hours and service / repair status, in accordance with Township policies and provincial regulations; and identifies and reports vehicle / equipment defects to the Supervisor, Public Works and Environmental Services.
8. Prepares and submits detailed reports to the Supervisor, Public Works and Environmental Services, including daily logs, inspection logs, vehicle / equipment inspection, hours of service, etc.
9. Adheres to workplace safety regulations and policies, such as the use of personal protective equipment, the disabling of cellular phones and other sources of distraction while operating heavy equipment, etc.
10. Communicates any unsafe working conditions, accidents or injuries to the Supervisor, Public Works and Environmental Services, to facilitate prompt correction or reporting.
11. Provides recommendations to improve operations, decrease turnaround times or streamline work processes; and works cooperatively with colleagues, contractors and other service providers to provide quality customer service.

## **QUALIFICATIONS**

- Secondary school diploma, and completion of heavy equipment operator training; and a minimum of three (3) years experience in road construction and maintenance, and in the operation of heavy equipment.
- A valid DZ Class driver's license is required to operate a variety of motorized vehicles and heavy equipment, with an AZ Class driver's license being considered an asset.
- Strong mechanical aptitude, with ability to perform routine vehicle / equipment maintenance.
- Knowledge of construction equipment safety, workplace safety, and applicable provincial legislation and Township regulations and policies.
- Demonstrated organizational skills including task prioritization, multi-tasking, and time management techniques; and a strong attention to detail.
- Strong communications skills in such areas as collaboration and conflict resolution.

## **WORKING CONDITIONS**

The work is primarily performed in the field, with exposure to heavy machinery, dangerous and/or toxic substances, physical hazards, and inclement weather conditions (such as rain, blizzards, whiteouts, ice storms, fog, etc.).

A high level of physical ability is required for lifting, pulling and manipulating heavy equipment and objects.