



**TOWNSHIP OF NORTH STORMONT
2018 Municipal Grant Application**

Application Due Date – October 31, 2017

Please ensure that you provide full, complete and clear answers to the questions on this form. Failure to provide the required information may result in your group being ineligible. Missing or unclear information may result in the application being delayed or rejected.

Use a combination of this form and support sheets as appropriate. Please label your attachments according to the section it relates to.

Part A – COMMUNITY AGENCY/ORGANIZATION INFORMATION

NAME OF COMMUNITY AGENCY/ORGANIZATION:

CONTACT PERSON: _____ TELEPHONE NO. _____

_____ EMAIL _____

MAILING ADDRESS: _____

WEBSITE _____

Part B – GENERAL INFORMATION

Number of Members _____ Membership Fee, if applicable _____

Type of organization (ie: Registered Charity, Non-Profit Organization, no status, etc.)

Incorporated as Non-Profit Organization: ____ Yes ____ No

Outline the mission statement, purpose and objectives of your organization.

Part C – GRANT REQUEST

Under what classification are you requesting a Grant?

____ CORPORATE GRANT (annual operating budget)

____ COMMUNITY PROJECT GRANT (One-time assistance)

AMOUNT OF GRANT REQUEST: \$ _____

Expressed as a percentage of the total revenue for your organization? % _____

HAS YOUR ORGANIZATION RECEIVED A MUNICIPAL GRANT IN PREVIOUS YEARS ____ Yes ____ No

AMOUNT OF PREVIOUS GRANT RECEIVED \$ _____

PURPOSE OF GRANT

(Provide an overview of the service your organization provides to the community and how this supports the Township’s Strategic Priorities. Please include the benefits the community would receive as a result of the grant.)

PROJECT FUNDING (indicate what other source funding has been received or applied for. Use a separate sheet if necessary)

Senior levels of government

United Counties of SDG

Fundraising events

Other sources (please specify)

Donations

Please provide specific details:

WILL THE TOWNSHIP OF NORTH STORMONT BE THE PRIMARY FUNDING SOURCE OF THIS SERVICE/PROGRAM? Yes No

WHAT MAY BE THE IMPLICATIONS IF A MUNICIPAL GRANT IS NOT APPROVED?

APPLICATION CHECKLIST

Copies of the proposed and current year's budget, detailing expenditures and revenues, including others grants and the other sources of revenue **must** be submitted with this request.

Current Budget

Proposed Budget

Board of Directors Listing

Statement of Revenue and Expenditures, signed by 2 Directors

AGM Minutes

Sample Budget format to be used to demonstrate funding request:				
	2016	2016	2017	2018
	Actual	Budget	Projected to Year-End	Request
REVENUE				
Township of North Stormont				
Program Revenue				
Donations/fundraising				
Other (specify)				
	-----	-----	-----	-----
EXPENDITURES				
Salaries & Wages				
Materials & Supplies				
Services & Rents				
Other				
Capital Expenditures				
	-----	-----	-----	-----
Surplus / (Decifit)				
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Part D – SIGNATURE OF AUTHORIZED OFFICIAL(S)

Signed on behalf of the organization by officers:

Signature

Position

Date

Signature

Position

Date

NOTE: The release of all grant funds is contingent upon the Township receiving a copy of your financial statements for the previous year (if your financial statements do not clearly identify Township funding request, please use the notes to indicate in which revenue category Township funding is included.)

Submit by mail or email the completed original application and supporting documents to:

Township of North Stormont – Finance Department

15 Union Street P.O. Box 99
Berwick ON K0C 1G0
Email: finance@northstormont.ca

Any application received after due date October 31, 2017 will not be considered