

THE CORPORATION OF THE TOWNSHIP OF NORTH STORMONT

BY-LAW NO. 42-2019

Being a by-law to establish fees and charges for licences, permits, certificates and various municipal services.

WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, c. 25, s. 391 authorizes the municipality to impose fees and charges on persons;

AND WHEREAS the *Planning Act, 2001*, R.S.O. 1990 provides that Council may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS the *Building Code Act, S.O. 1992* provides that Council may require the payment of fees on applications for and the issuance of building permits and prescribing the amounts thereof;

AND WHEREAS there is authorization to add unpaid fees and charges imposed by the municipality to the tax roll for which the owners are responsible for paying the fees and charges;

AND WHEREAS the Council of the Township of North Stormont is desirous of establishing fees and charges for certain licences, permits, certificates and various municipal services and deems it expedient to consolidate and regularly update the fees and charges to be collected by the various departments.

NOW THEREFORE Council of the Township of the North Stormont hereby enacts as follows:

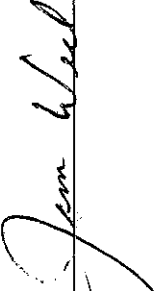
1. That the fees and charges for various municipal services be established and are as shown in the schedules attached hereto and forming part of this by-law:

Schedule "A"	Administration
Schedule "B"	Building Permit Fees
Schedule "C"	Fire Department
Schedule "D"	Municipal Law Enforcement
Schedule "E"	Parks and Recreation
Schedule "F"	Planning and Development
Schedule "G"	Public Works

2. That no request by any person for any information, service, activity or use of Township property, described in the attached schedules, will be processed unless and until the person requesting the information, service, activity or use of Township property has provided the request in writing and has paid the applicable fee in the prescribed amount as set out in the applicable schedule.
3. That Council or the CAO has the authority to waive, reduce, or otherwise vary a fee or charge for the item concerned, in accordance with the general criteria of the fee or charge.

4. That should any part of this by-law including any part of any schedule attached hereto, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and the remainder of this By-law including the remainder of the Schedules shall continue to operate and be in full force and effect.
5. That the fees and charges described herein shall become effective pursuant to the date included on each respective Schedule. Furthermore, on an annual basis, the Cost-of-Living Adjustment (COLA) be added to the fees and charges for the services provided.
6. That the fees included in this By-law supersede any other fees and charges in any other by-law passed by the Corporation of the Township of North Stormont.
7. That By-law No. 72-2016, as amended and any other by-law inconsistent with this By-law are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and sealed in open Council this 9th day of July 2019.



Mayor



Clerk

Schedule "A"
Effective date: July 1, 2019

Administration	Fees
NB: Add applicable taxes as required	
Administration Fee	25% of total invoice
Burial Permit	\$ 20.00
Certificate of Compliance, E.G. Land Sales, Zoning, Compliance requests - Subdivision/Site Plan Work Order Letters	\$ 50.00 \$ 75.00 \$ 50.00
Letters of Conformity to fulfill requirements of ACGO, MTO or other applicable agencies	\$ 50.00
Property Detail Certificate	\$25.00
Closed Meeting Investigator Application Fee	\$125.00
Integrity Commissioner Fee	\$125.00
Commissioner of Oaths (non-municipal documents)	\$ 10.00
Copies of Various Reports such as:	\$1.00 per page to a maximum of \$50.00 per report
➢ Asset Management Plan	
➢ Comprehensive Zoning By-law	
➢ Official Plan	
Fence Viewing Administration Fee	\$100.00
Freedom of Information (FOI) Request	\$5.00 plus cost of search; pursuant to MFIPPA
Hourly rate for specialized requests from property owner when staff time exceeds 10 minutes; requests must be received in writing	\$ 50.00 per hour with a minimum charge of \$50 plus applicable disbursements
Interest Rate for Miscellaneous Accounts Receivable	1.25% per month
Letter of Support	\$ 20.00
Lottery Licenses:	
➢ Bingo	\$ 10.00
➢ Raffle	\$ 10.00
➢ Bazaar	\$ 10.00
➢ Break open tickets (Nevada)	\$100.00
Marriage License	\$150.00
Minimum Distance Separation (MDS) Report	\$ 15.00
Photocopies:	
➢ Per sheet up to 11" x 17"	\$ 1.00
➢ Per sheet larger than 11" x 17"	\$ 5.00
Special Occasion Permit Inspection	\$ 50.00
Taxes and Water & Sewer:	
➢ Change of owner/occupant for tax and/or water & sewer	\$ 50.00
➢ Duplicate invoices / request for reprint of tax and/or water & sewer	\$ 20.00
➢ Transfer of water & sewer fees to taxes	\$ 30.00
➢ Reminder Notices	\$ 5.00
➢ Tax Certificate, information request e.g. Real Estate, legal	\$ 50.00
➢ Credit Card Payment	3% of total amount
➢ Returned Payments (NSF fee)	\$ 42.00
➢ Drainage Certificate	\$ 40.00
➢ Tax Sale Administration Fee	\$200.00
➢ Tax Sale Tender Package	\$ 10.00
Tile Drain Inspection Fee	\$100.00
Tile Drain Debenture Payout - Administration fee	\$175.00
Title Search Fee	Actual Search Fee

Schedule "B"
Effective date: January 1, 2019; Council Resolution # RES-15-2018
Building Permit Fees

Class of Permit	Permit Fee
Application Fee	\$50.00
Residential; new build and addition and creation of unit Multi units, dwelling, mobile home, row house and modular home Basement and new foundation and renovation Residential accessory attach or detach garage, carport Tempo	\$0.69/sq. ft. per gross floor area \$0.20/sq. ft. per gross floor area \$0.52/sq. ft. per gross floor area \$50.00 minimum
Industrial, Commercial or Institutional New Construction & Additions Basement and new foundation and renovation	\$0.66/sq. ft. per gross floor area \$0.25/sq. ft. per gross floor area
Agricultural Buildings <i>Livestock and storage building</i> New Construction & Additions Cover all or fabric covered building Renovations, Alterations, Repairs	\$0.42/sq. ft. per gross floor area \$0.42/sq. ft. per gross floor area \$0.15/sq. ft. per gross floor area
Manure Storage Pit Concrete or structure New Construction Earthen manure lagoon Renovations, Repairs	\$0.30/sq. ft. of building area \$100.00 minimum fee \$0.15/sq. ft. of building area
Silos & Grain Bins	\$0.26/sq. ft. of building area
Decks, Patios or Porches	\$100.00 minimum fee
Solid Fuel Burning and or fireplace	\$100.00 minimum fee
Designated structures, Retaining wall	\$100.00 minimum fee
Structural sign	\$100.00 minimum fee
Solar panel on building	\$0.15/sq. ft.
Plumbing fixtures	\$100.00
Pool, or spas and deck less than 10M2	\$100.00
Demolition	\$100.00
Change of Use	\$100.00
Permit Renewal	\$100.00
Transfer of Permit	\$100.00
Revision to Permit	\$100.00
Conditional Permit	Same as building permit classification.
Refund	<ul style="list-style-type: none"> - Application filed, processing and review of plans – 80% of fee eligible for refund - Application filed, plans reviewed and permit issued – 50% of fee eligible for refund - Additional deduction for each field inspection performed – 5% of fee
Towers (Communication)	\$0.30/sq. ft. of building associated with tower,
Structure to supports Wind Turbines	\$8.50/\$1,000.00 value of construction
Minimum permit fee	\$100.00 except tempo
Administration refundable deposit, 100% refundable deposit within a year 25% deducted for every year permit remain active	<ul style="list-style-type: none"> -\$100.00 deposit for every permit less than \$500.00 of permit fee -\$500.00 deposit for every permit above \$500.00 but less than \$1,000.00 of permit fee -\$1,000.00 deposit for every permit exceeding \$1,000.00 in permit fee

Schedule "C"
Effective date: January 1, 2019

Fire Department	Fees
Administration fee	\$ 50.00
Inspection - Single Dwelling	\$ 75.00
Inspection Duplex	\$100.00
Inspection Triplex	\$125.00
Apartment Buildings	\$ 75.00
Each Additional Unit	\$ 10.00
Inspection Industrial/Commercial	\$130.00
Each Additional Unit	\$ 30.00
Inspection Commercial with residential	\$100.00
Each additional commercial or residential unit	\$ 25.00
Fire Safety Plan Review & Approval for each submission	\$ 50.00
Letters / Incident Reports	\$ 50.00
False Alarm	
First False Alarm	Nil
Second False Alarm in any 12-month period	\$200.00
Each subsequent false alarm in any consecutive 12-month period	\$400.00
Non-Resident	
Non-Resident – vehicle fire/accident	MTO rates plus administration fee
Non-Resident - ice/water rescue (recognized in Reg & Est By-law?)	MTO rates plus administration fee
Response	
Specialized equipment and/or resources to control or minimize loss (not provided by fire department) *	Total cost recovery plus administration fee
Equipment required to take down or make safe a scene for investigation or overhaul (not owned by Fire Department) *	Total cost recovery plus administration fee
Demolish, clean-up and make safe after a fire (if not completed by property owner) *	Total cost recovery plus administration fee
Clean-up spills as defined in the Environmental Protection Act, Part C, as amended *	Total cost recovery plus administration fee
* Vehicle and firefighter hours to include refurbish of vehicles and equipment readied for the next incident or response.	
Other:	
Fire Extinguisher Training	\$ 80.00
Fire Hall rentals:	\$20.00 per hour; maximum daily \$100.00 No charge Going Rate
Non-profit organizations Provincial and Federal Elections Licensed Day Care Inspection	\$ 75.00
Special Events for Fire Protection / Standby Supervision only	Total cost recovery plus administration fee
Smoke Alarms / Carbon Monoxide Alarms	Total cost recovery plus administration fee
Open Air Burn Permits (refer to By-law No. 53-2018)	

Schedule "D"
Effective date: August 1, 2019

Municipal Law Enforcement	Fees
Annual Dog Licence Fees:	
➢ 6 months or older, sterilized	\$ 20.00
➢ 6 months or older, not sterilized	\$ 25.00
➢ Replacement / Transfer of dog tag	\$ 5.00
➢ Breeders Kennel Licence	\$100.00
➢ Lodging Kennel Licence (other than own dogs)	\$150.00
➢ Service dogs	N/C
Late registration for annual dog licence registration	\$ 55.00
Dog Retrieval from Animal Control Officer	\$ 75.00
Civic Numbers & Posts	
PVC Civic numbers 48" complete kit (not installed)	\$132.00
PVC Civic numbers 72" complete kit (not installed)	\$147.00
PVC blade with numbers	\$ 70.00
PVC Caps for posts	\$ 7.00
PVC Posts (4"x 4" x 48")	\$ 35.00
PVC Posts (4"x 4" x 72")	\$ 50.00
Steel spike for vinyl post (with 4x4)	\$ 20.00
Aluminum blade (with numbers 1 side)	\$ 35.00
Aluminum blade (with numbers 2 side)	\$ 55.00
Steel post (1" x 1" x 72")	\$ 20.00
Installation of PVC blade & post and/or steel spike	\$100.00
Installation of PVC blade only	\$ 50.00
Installation of steel post and/or aluminum blade	\$100.00
Other:	
Poundkeeper Services (refer to By-law No. 31-2016)	Cost recovery plus fines and administration fee
Property Standards Appeal	\$250.00

Schedule "E"

Parks and Recreation	Fees plus add applicable taxes
Arena Fees - rate per hour effective September 1, 2019 to August 2020	
Prime time rate	\$169.50
Non-Prime time rate (Monday to Friday before 4 P.M. and after 11 P.M.)	\$107.10
Minor sports rate	\$124.44
Minor sports spring rate	\$134.75
Figure skating spring rate	\$122.00
School rate	\$ 81.60
Adult sports rate	\$156.06
Summer floor rate	\$ 55.00

Schedule "F"		
Effective date: September 1, 2019		
Planning and Development		Fees
Zoning Amendment		\$1,500.00
Remove Holding By-law		\$ 300.00
Minor Variance		\$ 550.00
Official Plan Amendment		\$1,500.00
Joint Zoning and Official Plan Amendment		\$2,000.00
Temporary Use By-law		\$1,500.00
Land Severance / Consent		\$ 600.00
Site Plan Control Application		\$1,500.00
Site Plan Control Amendment		\$ 500.00
Plan of Subdivision / Condominium Application		\$ 75.00 per building lot; minimum \$1,000.00, maximum \$2,000.00
Lifting of 0.30 metre (1 foot) reserve		\$ 50.00 plus legal and engineering and surveying costs
Part Lot Control Exemption		\$ 250.00 per by-law plus legal, engineering and surveying costs
Local Planning Appeals Tribunal (LPAT)		\$2,500.00 deposit plus actual costs
All other miscellaneous Planning Agreements i.e. encroachment, development, etc.		\$ 500.00 plus legal, engineering and surveying costs
Telecommunications / Cell Tower Application		\$1,000.00
Municipal Consultation Support of Forms for Renewable Energy Projects for completion		\$ 100.00 projects 10KW or less, \$400.00 projects less than 1 MW, \$1,000.00 projects greater than

Note: All costs incurred by the Township in the legal, planning, engineering or other professional review of a planning application, or any agreement required as part of planning approval, shall be borne by the applicant at cost.

Schedule "G"		
Effective date: July 1, 2019		
Public Works		Fees plus applicable taxes
Road Cut Permits (refer to By-law No. 39-2019)		
Application / Permit Fee		\$ 150.00
Security Deposit		\$2,000.00
Entrance Permits (refer to By-law No. 34-2017)		
Classification of Property Entrance:		
Field, Farm, Residential, Temporary, Re-classification, Alteration		\$ 100.00
Commercial, Industrial, Institutional		\$ 250.00
Public, Private, Emergency Road		\$ 500.00
Other Fees:		
Permit to move loads in Excess of Weight / Size		\$ 100.00

Waste Management		
Waste Management Fees for Schools		\$1,437.50
Waste Disposal Sticker (each)		\$ 2.50
Recycle Bin		\$10.00 each however new homeowners shall receive their first 2 recycle bins at no charge

Water and Sewer Services		
Fees and Charges for the Supply of Water and Sewer (refer to Annual Rate By-law)		
Water Connection Permit including service charge for inspection		\$ 56.09
Sewer Connection Permit including service charge for inspection Recycle Bin		\$ 56.09
Water Capital Rate Connection per unit		\$2,254.11
Sewer Capital Rate Connection per unit		\$2,254.11
Owner Requested Disconnection / Shut off		\$ 56.09
Owner Requested Reconnection		\$ 56.09
NB: When it has been necessary to reconnect a service as a result of non-payment, a reconnection charge of \$56.09 shall be levied against the owner's account		
Water turned on without authorization		\$ 56.09 plus connection fee
Bulk Water Purchases and Sewage Load Disposal		N/A