



The Corporation of the Township of North Stormont
RFQ #BL01-2020
Supply of All-Wheel Drive Sports Utility Vehicle (SUV)

Issue Date: September 18, 2020

Closing Date: October 2nd, 2020 at 12:00pm (Noon)

Please submit sealed Request for Quotation clearly marked as:

“RFQ-BL01-2020 Supply of All-Wheel Drive SUV”
The Corporation of the Township of North Stormont
15 Union Street, Box 99
Berwick ON K0C 1G0

Attention: Nancy-Ann Gauthier – Municipal Law Enforcement Officer

The Corporation of the Township of North Stormont Requires: RFQ's to be in sealed envelope clearly marked: “RFQ #BL01-2020 Supply of All-Wheel Drive SUV”. The RFQ will be received until October 2nd, 2020 at 12:00pm (Noon) at the North Stormont Township Office located at 15 Union Street, Berwick ON K0C 1G0.

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Section 1 General

The Township of North Stormont (hereinafter, the "Township") is requesting quotations for the supply of an All-Wheel Drive Sports Utility Vehicle (SUV). The SUV needs to be an all-wheel drive vehicle that must be equipped with a tow package, an electric powered seat for the driver, as well as Bluetooth and hand-free radio. Cruise control would be considered an asset. The SUV also needs to be Indigo Silver in colour or equivalent to match our existing fleet. The SUV will be 2019-2020 or newer.

When bidders are considering the pricing of these units, please be advised that the Township of North Stormont is part of the Provincial Broader Public Sector (BPS) and is therefore eligible to receive the competitive dollar discounts that have been contracted by the Ministry of Government Services with the vehicle manufactures of BPS.

It is fully understood that all items listed are to be provided as stipulated, please contact the Township **PRIOR** to quotation closing if you require clarification on any of the options/items listed below. If the vehicle supplier is unable to provide all the options/items listed below, the bid will be deemed to be invalid.

Please provide pertinent specifics where requested.

Section 2 Submission Requirements

To submit a quotation, please complete the following steps:

- Complete the quoted pricing details.
- Submit all pages of the document prior to the submission deadline (October 2nd, 2020 at noon).
- Any potential conflicts of interest must be identified.
- The Township expects that the personnel presented in the proposal will be available to complete the project. Any changes to the personnel that are to be involved must be approved in advance by the Township. The Township reserves the right to reject any proposed personnel changes should such changes be deemed unacceptable.
- Sealed quotations plainly marked "RFQ #BL01-2020 "Supply of All-Wheel Drive Sports Utility Vehicle (SUV)" will be received until 12:00pm (Noon) Friday, October 2nd, 2020 and shall be addressed to:
 - The Corporation of the Township of North Stormont
15 Union Street, Box 99, Berwick ON K0C 1G0
- The Township reserves the right to request addition data or information after the proposal date if, in the Townships sole view, such data or information is considered pertinent to aid in the review and evaluation process.
- The Township reserves the right to reject any portion of any Quotation and/or reject all Quotations, to waive any informalities or irregularities in the Quotation, or to re-invite or the re-advice.

If the Proponent has a question concerning the proposed project, finds discrepancies or omissions in the RFQ or requires clarification, such matters should be brought forward to *Nancy-Ann Gauthier at 613-984-2821(257) or by e-mail at nagauthier@northstormont.ca*

Section 3 Required Specification for Vehicles

Minimum allowed models to be bid shall be a new:

In Accordance to Table 1 on Page 5

Approved equivalents or upgrades models will be accepted

Suppliers who wish to submit a Quotation for an alternative manufacturer or alternative model than listed above must contact the Township for clarification and approval prior to submitting their bid.

NOTE: Dealer marking, or transfers are not to be applied to these vehicles.

ALSO, TO BE NOTED: All tenders must supply in accordance to Table 1

TABLE 1

	Description	Required Specifications	Quote Specifications
Body/Chassis			
1	Tow packages	Tow package with hitch	
2	Light	Fog Lights	
3	Passenger	Maximum 5	
Powertrain			
4	Size	4 Cylinders Engine	
5	Fuel	Gas	
6	Drivetrain	All Wheel Drive	
7	Tires & Rim	Factory Spec	
8	Transmission	Automatic	
Interior/Exterior			
9	Color	Indigo Silver or Equivalent	
10	Material seats	Cloth	
11	Radio	Hand Free Am/FM	
12	Bluetooth	Phone hands free	
13	Seat	Electric seat with Lumbar	
14	Seat	60/40 Split	
15	Window	Power window	
16	Starter	Automatic Key with Remote Start	
Warranty			
17	Bumper to Bumper	36 months or 60,000 km	
Other			
18	Carpeting	WeatherTech Floor Liner or equivalent	

Section 4 Submission

NOTE: Quoted pricing for required specification of the vehicle in Table 1, the proponent quotes the following: See Table 2

TABLE 2:

Scope of Work item	Quantity	Price (\$)
Supply of All-Wheel Drive Sports Utility Vehicle (SUV), as per specifications in Table 1	1	
Environmental Levies		\$
	Subtotal	\$
	HST	\$
	Total	\$

ALSO, TO BE NOTED: Above pricing includes cost to license vehicle and deliver to 15 Union Street, Berwick ON K0C 1G0. Delivery of vehicle will be no later than the 30th day of October 2020.

- Liquidated damages of \$50.00 per day will be assessed for each calendar day between the specified delivery date and the actual date of delivery of the vehicle.

COMPANY: _____

ADDRESS: _____

PHONE NUMBER: _____

E-MAIL: _____

CONTACT PERSON: _____

SIGNATURE: _____

Section 5 Contact Information

Nancy-Ann Gauthier
Municipal Law Enforcement Officer
613-984-2821 Extension 257

Township of North Stormont

15 Union Street, Box 99
Berwick ON K0C 1G0

Office Hours are 8:30am to 4pm.